

**UNAPPROVED MINUTES OF
A REGULAR MONTHLY MEETING OF**

THE KINGSLEY-PIERSON COMMUNITY SCHOOL DISTRICT

<p>AUGUST 14, 2017 KINGSLEY BOARD ROOM</p>

1. CALL TO ORDER

- President Bubke called the regular meeting to order at 7:00 p.m.

2. ROLL CALL

- Present: Haggin, Herbold, Bohle and Laddusaw.

3. AGENDA

- Motion was brought by Herbold, seconded by Bohle, to approve the agenda. All voted aye, motion carried.

4. MINUTES

- July meeting minutes were amended as follows:
Appoint School Attorney for 2017-2018: The Board discussed the option of appointing a local law firm. Mr. Bailey indicated that the Ahlers Law Firm specializes in school law and the District's use of their services predates him. He is very comfortable with the quality of services provided. Motion by Laddusaw, seconded by Bohle, to appoint Jim Hanks of the Ahlers Law Firm as the District's Attorney for the 2017/2018 school year. All voted aye, motion carried.
- Motion was brought by Herbold, seconded by Bohle, to approve the amended minutes of the July meeting. All voted aye, motion carried.

5. SUMMARY LIST OF BILLS

- Discussion was held regarding the amount of payment to Mid American Energy for electricity costs. It was reported that occupancy sensors have been installed and repairs to a fan in one of the units have been made in hopes of decreasing cost. Overage charges on the copy machine were also discussed. Motion was brought by Herbold, seconded by Laddusaw, to approve the list of bills presented in the amount of \$227,347.11 from the general fund, \$39,466.31 from the schoolhouse fund, and \$7,816.66 from the Kingsley activity fund, \$187.36 from lunch fund and \$896.59 from the Pierson activity fund. All voted aye, motion carried.

6. FINANCIAL REPORT

- Working on closing the 16/17 fiscal year. Should have good numbers for spending authority by next month. School board elections are September 12, 2017. Three candidates will be on the ballot. The annual audit is scheduled for the week of October 9, 2017. Motion was made by Bohle, seconded by Laddusaw, giving the Business Manager approval to create a policy stating a deadline of the Wednesday prior to a Board meeting for invoices to be paid in the current month. Motion was made by Herbold, seconded by Bohle, to approve the financial report. All voted aye, motion carried.

7. COMMUNICATIONS: Mr. Wiese

- Mr. Wiese reported that K-8 grades will be going by the theme Panther READiness this school year. There will be a middle school open house on Monday the 21st in Pierson from 5:00 to 6:00 p.m. and an elementary open house following at 6:00 p.m. The elementary book fair will be from 6:00 to 7:00 that same evening. The first day of school will be August 23rd with a 2:30 dismissal. First junior high football practice will be Tuesday, August 22, 2017. First junior high volleyball practice will be Thursday, August 24, 2017. Students must have physical and concussion forms turned in before practicing. There will be no practices on Wednesday's this year. K-P will celebrate

Grandparents/Special Friends Day on September 1, 2017 from 8:30 a.m. to 10:00 a.m. School pictures will be September 13th. Pierson back entry looks great and the Special Ed restroom area is nearing completion. Thank you to the KP Booster Club and Panther Ball. Assignment books were ordered for only 5th and 6th grades, not 7th and 8th.

COMMUNICATIONS: Supt. Bailey

- Mr. Bailey introduced the Board to the new staff members. The various construction projects were reviewed: The new board room and projection system; middle school restroom; new cement project on the west side of the Pierson building; new cement on the north of the Kingsley building. Also discussed fixing or replacing the receiving doors on the north side of the Kingsley building and marking them "receiving." The new mats in the elementary are in place. A list of professional development days was distributed to board members. A question was posed regarding the contract for the current groundskeeper. The current contract runs through the end of grounds season (October). A new contract will be written next season.

8. OLD BUSINESS:

- Piano Purchase for Music Department: Motion was brought by Bohle, seconded by Herbold, to contribute up to \$2,500 toward the purchase of a Kawai UST-9 piano from Schmitt Music in Omaha, NE with a matching contribution from the music boosters. All voted aye, motion carried.
- Non-Certified Employee Vacations (414.1): The official policy, approved in the July meeting, was read.

9. NEW BUSINESS:

- Policy Update 100, 200 Series Second Reading: Motion was brought by Herbold, seconded by Laddusaw, to approve the second reading of the 100, 200 series. All voted aye, motion carried.
- Policy Update 400 Series First Reading: Updates to the 400 series are numerous due to changes in collective bargaining and labor relations laws. The 400 series will be emailed to board members for detailed review. Motion was brought by Herbold, seconded by Laddusaw, to approve the first reading of the 400 series. All voted aye, motion carried.
- Contract Recommendations: Motion was brought by Bohle, seconded by Laddusaw, to approve the recommendation of a contract to Jarrod Schott as co-head junior high football coach. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Herbold, to approve the recommendation of a contract to Brandon Borkowski as co-head junior high football coach. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Herbold, to approve the recommendation of a contract to Marissa Schmidt as co-head junior high volleyball coach, pending full certification. All voted aye, motion carried. Motion was brought by Herbold, seconded by Laddusaw, to approve the recommendation of a contract to Ashley Larson as a classroom aide in the middle school. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Herbold, to approve the recommendation of a contract to Jenny Eickholt for a 1:1 aide in the elementary. All voted aye, motion carried. Motion was brought by Bohle, seconded by Herbold, to approve the recommendation of a contract to Cindy Rath for a 1:1 aide in the middle school. All voted aye, motion carried.

Motion was made by Herbold, seconded by Laddusaw, to approve the sharing of the curriculum director with Woodbury Central for the 17/18 school year. All voted aye, motion carried.

Discussion was had in regards to expectations of coaches. Mr. Bailey referenced resources available to obtain requested information.

- Fire Panel Update: Mr. Bailey updated the board on the status of the fire panel. Discussed repair and replacement options and risks to students and staff. At this time, board members wish to re-visit the option of purchasing a new panel next summer.

- Chemical Disposal: Reviewed two bids to dispose of outdated chemicals in the building. Motion was made by Laddusaw, seconded by Haggin, to approve the bid from Clean Harbors in the amount of \$4,038.97 to remove outdated chemicals from the building. All voted aye, motion carried.
- A la Carte Options/Pricing: Reviewed listing of items that LSI would like to offer for purchase as additions to the reimbursable meal and proposed pricing. Motion was brought by Bohle, seconded by Herbold, to approve the listing. All voted aye, motion carried.
- Meal Charges (710.5): The meal charge policy, which has been in place since the district began using a FSMC was reviewed in official format. Motion was brought by Herbold, seconded by Laddusaw, to approve the meal charge policy. All voted aye, motion carried.
- Approval of School Improvement Advisory Committee: Motion was brought by Herbold, seconded by Bohle, to approve the School Improvement Advisory Committee for the 2017-2018 school year. All voted aye, motion carried.
- Approval of Teacher Quality Committee: Motion was brought by Laddusaw, seconded by Bohle, to approve the teacher quality committee for the 2017-2018 school year. All voted aye, motion carried. The committee will have two administrators and two teachers and decide on professional development funds use and peer review methods.
- Level 1 Appointment: Motion was brought by Laddusaw, seconded by Herbold, to appoint Mr. Bailey and Mr. Wiese as Level 1 investigators with Mrs. Delfs as an alternate. All voted aye. Motion carried. Level II investigator is the Plymouth County Sheriff.
- Fund-raiser Requests: Motion was brought by Laddusaw, seconded by Bohle to approve Mr. Bailey as source of approval for all school t-shirt fund raiser requests. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Bohle, to approve the list of requested fund-raisers. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Bohle, to approve the grandparent's day picture fundraiser. All voted aye, motion carried. Motion was made by Bohle, seconded by Herbold, to approve the student council pop vending machine in Pierson fund-raiser. All voted aye, motion carried.
- Closed Session 21.5(1)(i): At 8:23 p.m., motion was brought by Laddusaw, seconded by Bohle, to go into closed session pursuant to Iowa Code section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call vote: Bubke, aye; Haggin, aye; Herbold, aye; Bohle, aye; Laddusaw, aye. At 8:48 p.m., motion was brought by Herbold, seconded by Bohle, to come out of closed session. Roll call vote: Bubke, aye; Haggin, aye; Herbold, aye; Bohle, aye; Laddusaw, aye.

10. OTHER BUSINESS: There was no other business.

11. ADJOURNMENT: At 8:48 p.m., a motion was brought by Herbold, seconded by Laddusaw, to adjourn. All voted aye, motion carried.

Jennifer Hutchinson, Board Secretary

Matt Bubke, Board President