

MINUTES OF
A REGULAR MONTHLY MEETING OF

THE KINGSLEY-PIERSON COMMUNITY SCHOOL DISTRICT

<p>JULY 10, 2017</p> <p>BOARD ROOM KINGSLEY</p>

1. **CALL TO ORDER**
 - The regular July meeting was called to order by President Bubke at 7:00 p.m.
2. **ROLL CALL**
 - Present: Members: Bohle, Haggin, Herbold and Laddusaw.
3. **AGENDA**
 - Added Crowd Funding / Fundraiser requests as first item of New Business. Motion was brought by Herbold, seconded by Bohle, to approve the agenda. All voted aye, motion carried.
4. **APPROVAL OF MINUTES**
 - Motion by Laddusaw, seconded by Herbold, to approve the minutes of the June meeting. All voted aye. Motion carried.
5. **SUMMARY LIST OF BILLS**
 - Board members received a listing of additional bills, making the grand total of bills \$237,464.19. Discussed electricity and student catastrophic insurance costs. Motion was brought by Herbold, seconded by Bohle, to approve listed bills in the amount of \$156,315.49 from the general and management funds, \$69,423.13 from the schoolhouse funds and \$10,420.97 from the Kingsley activity fund, \$1,223.55 from the lunch fund and \$81.05 from the Pierson activity fund. All voted aye, motion carried.
6. **FINANCIAL REPORT**
 - Filing for school board nominations began today. Deadline for nomination papers is August 3, 2017 at 5 P.M. Discussed cash versus accrual and preliminary financials for the year ending June 30, with more accurate information to come as the closing process continues. Middle school bond payment in the amount of \$279,744 was made on June 30. Three years of payments remain. Motion was brought by Laddusaw, seconded by Herbold, to approve the financial report. All voted aye, motion carried.

- Audrey Bollin's last day will be July 28, 2017. Motion was brought by Herbold and seconded by Bohle, to approve Bollin as an hourly employee at a rate of \$30 per hour for continued assistance during the transition period. All voted aye, motion carried.

7. **COMMUNICATIONS: Mr. Bailey**

- Fire alarm inspection in the Kingsley building revealed that the CPU is damaged. The cause of the damage was determined to be from a power surge. This will be submitted to insurance with the lightening damage claim.
- Sonic wall is up and running.
- Boys home baseball game tomorrow evening. Kingsley is hosting the first round of tournament play for the first time in several years.
- The fencing around the diesel tank has been installed. Electric Innovations will be out on the 25th of July to install cameras to monitor the diesel tank and the bus barn.
- Original quote from Days Door Co. to fix the office roll up door did not encompass an accurate scope of work. Motion was brought by Herbold and seconded by Laddusaw to have Overhead Door complete repairs on the office roll up door in the amount of \$3,735. All voted aye, motion carried.
- New staff have been invited to attend the August board meeting.
- High school set schedule was distributed.
- Conference admission prices will remain unchanged at \$5 and \$3 for the 2017/18 school year.
- Bohle Construction has begun replacing the sidewalk on the west side of the Pierson school. The carpet is complete in the elementary.

8. **OLD BUSINESS**

- General Insurance Renewal 17/18: Motion was brought by Bohle, seconded by Laddusaw, to approve the current renewal with EMC and the Jim Harvey Agency. All voted aye, motion carried.
- Lunch/Activity Ticket Prices 17/18: Motion was brought by Herbold and seconded by Bohle, to set adult lunch prices at \$3.55. All voted aye, motion carried. Motion was brought by Laddusaw and seconded by Herbold, to set breakfast ticket prices to \$2.10. All voted aye, motion carried. Motion was brought by Bohle and seconded by Herbold, to set activity ticket prices as follows: \$40/student, \$80/adult and \$190/family. All voted aye, motion carried.

9. **NEW BUSINESS**

- Crowd Funding/Fundraiser Approvals: Motion was brought by Herbold, seconded by Laddusaw, to approve the use of Donors choose to raise funds to purchase flexible seating for Mrs. Conrad's elementary classroom. All voted aye, motion carried. Motion was brought by Bohle, seconded by Herbold, to approve volleyball t-shirt sales through Grahams to raise funds for the athletic budget. All voted aye, motion carried. Motion was brought by Herbold, seconded by Haggin, to approve t-shirt sales through Grahams as a fundraiser for the American Cancer Society. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Herbold, to approve completion of necessary applications for Plymouth County Foundation Grant and MHRD special grant. All voted aye, motion carried.
- Policy Update 100, 200 Series First Reading: Updates to 100, 200 series were reviewed. Motion was brought by Bohle, seconded by Herbold, to approve the first reading of the 100, 200 series. All voted aye, motion carried.

- Non-Certified Vacation Policy: Motion was brought by Laddusaw, seconded by Herbold, to modify the non-certified vacation policy to grant full-time, 12 month employees in their first year one week of vacation leave after three months of employment and a second week of vacation leave after six months of employment. Leave to be taken under the discretion of the Superintendent. All voted aye, motion carried.
- High School Wrestling Sharing Agreement: Motion was brought by Bohle, seconded by Haggin, to approve the high school wrestling sharing agreement with Remsen St Mary's. All voted aye, motion carried.
- Personal Finance Course Requirement: Erin Hoffman discussed with the Board making the Personal Finance class a requirement for graduation. Motion was brought by Bohle, seconded by Herbold, to approve Personal Finance as a graduation requirement beginning with this year's incoming Freshman class. All voted aye, motion carried.
- SINA Payments: Motion was brought by Bohle, seconded by Laddusaw, to grant a one-time stipend payment to each of the eight teachers that participated in the CIM training program during the 16/17 school year from the remaining SINA program funds. All voted aye, motion carried.
- IASB Legislative Action Priorities: Reviewed list and possible selections. Motion was brought by Laddusaw, seconded by Bohle, to prioritize SAVE, Supplemental State Aid, School Funding Policy and Dropout/At Risk. All voted aye, motion carried.
- Individual Career & Academic District Plan: Motion was brought by Laddusaw, seconded by Herbold, to implement the Individual Career & Academic District Plan. All voted aye, motion carried.
- Propane Bids: Three bids were received. Motion was brought by Bohle, seconded by Herbold, to approve the low bid from Johnson Propane at \$0.78 per gallon for the 2017-2018 school year. All voted aye, motion carried.
- Resignation: Motion was brought by Bohle, seconded by Herbold, to approve the resignation of Christal Reis as High School Wrestling Cheer Sponsor, pending a replacement. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Bohle, to approve the resignation of Brent Koedam as Head High School Football Coach effective June 27, 2017. All voted aye, motion carried.
- Contract Recommendations: Motion was brought by Bohle, seconded by Herbold, to approve the recommendation of a teaching contract to Brooke Wilson pending full certification. All voted aye, motion carried. Motion was brought by Bohle, seconded by Herbold, to approve the recommendation of a contract with Jennifer Conrad as High School Assistant Volleyball coach. All voted aye, motion carried. Motion was brought by Bohle, seconded by Herbold, to approve the recommendation of hiring Mike Hamman as custodian. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Bohle, to approve the recommendation of Colin Henrich as grounds keeper. All voted aye, motion carried. Motion was brought by Bohle, seconded by Herbold, to approve the recommendation of a contract with Bart Boustead as High School Head Football coach. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Haggin, to approve the recommendation of Karl Bahrke as a substitute bus driver. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Bohle, to approve TLC positions as follows: Michelle Schroeder, Charles Hackett, and Mark Schoreder, Model Teacher; Amy Bailey, Laura Boustead, Valerie Sitzmann, Kris Hackett, and Jayne Vondrak, Instructional Coach; Erin Hoffman and Jackie

Lammers, Digital Literacy Coach; Amy Benson, Curriculum Director. All voted aye, motion carried.

- Designate Banks and Official Depositories For 2017-2018: Motion was brought by Laddusaw, seconded by Bohle, to approve the Kingsley State Bank in the amount of \$5,000,000 and United Bank of Iowa in the amount of \$500,000 as official depositories for the 2017/2018 fiscal year. All voted aye, motion carried.
- Appoint School Attorney for 2017-2018: Motion by Laddusaw, seconded by Bohle, to appoint Jim Hanks of The Ahlers Law Firm as the District's Attorney for the 2017/2018 school year. All voted aye, motion carried.
- Appoint Board Secretary/Treasurer for 2017-2018: Motion by Herbold, seconded by Bohle, to appoint Jennifer Hutchinson as the Board Secretary/Treasurer for the 2017/2018 school year. All voted aye, motion carried. The oath of office was taken by Hutchinson.
- Approve Hot Lunch Program for 2017-2018: Motion by Bohle, seconded by Laddusaw, to approve the hot lunch program for the 2017/2018 school year. All voted aye. Motion carried.

10. OTHER BUSINESS

- 11. ADJOURNMENT:** At 8:56 p.m., motion was brought by Herbold, seconded by Bohle, to adjourn. All voted aye, motion carried.

Jennifer Hutchinson, Board Secretary

Matt Bubke, Board President