

**MINUTES OF  
A REGULAR MONTHLY MEETING OF**

**THE KINGSLEY-PIERSON COMMUNITY SCHOOL DISTRICT**

**JUNE 12, 2017  
BOARD ROOM KINGSLEY**

**1. CALL TO ORDER**

- The regular meeting was called to order by Vice-President Bohle at 6:38 a.m.

**2. ROLL CALL**

- Present: Haggin, Herbold and Laddusaw.

**3. AGENDA**

- Sonic Wall upgrade added as first thing under New Business. A motion was brought by Herbold, seconded by Laddusaw, to approve the agenda. All voted aye, motion carried.

**4. APPROVAL OF MINUTES**

- Motion by Laddusaw, seconded by Herbold, to approve the minutes of the May meetings. All voted aye. Motion carried.

**5. SUMMARY LIST OF BILLS (Bubke joined meeting)**

- Motion was brought by Herbold, seconded by Laddusaw, to approve the list of bills totaling \$121,973.45 plus payment up to \$28,159.56 to Lunchtime Solutions. All voted aye, motion carried.

**6. FINANCIAL REPORT**

- The first day to file nomination papers for the upcoming school board election is July 10th with the final day to file being August 3rd at 5:00 p.m. The two at large seats currently held by Scott Bohle and Blake Laddusaw are up this year. Discussed information presented at the Benefit Compliance Seminar pertaining to collective bargaining and possible changes to healthcare. It is unlikely that the Cadillac tax will go away but it could get delayed further. Other employer and individual penalties could go away if the American Health Care Act is passed. Need to modify the Code of Conduct in the procurement plan, look at facility rental fees for supporting organizations, investment strategy and review purchasing procedures at the elevator. Unspent balance should improve next year with all of the staffing changes. Long-term projections are still concerning unless enrollment or funding trends improve. Motion was brought by Laddusaw, seconded by Herbold, to approve the financial report. All voted aye, motion carried.

**7. OLD BUSINESS**

- Music Booster Equipment Donation: Mrs. Mauch and Mr. Snakenberg were present to discuss the need for new pianos for the music department. The current pianos need to be tuned twice a year due to their age. Discussed the advantages of acoustic piano over a clavichord. Board would like to review quotes at the next meeting to determine whether to contribute towards the project.

**8. NEW BUSINESS**

- Sonic Wall Upgrade: An upgrade to the Sonic Wall is necessary to take full advantage of the improved Internet in Kingsley and in Pierson. Reviewed quotes. Motion was brought by Bohle, seconded by Laddusaw, to approve the bid from Rick's Computers for \$14,975. All voted aye, motion carried.

**9. COMMUNICATIONS: MR. WIESE**

Mr. Wiese discussed plans for summer school. There will be a session in June and a session in July with three different time slots available to work in small groups with teachers. Forty-two elementary students were invited to attend. In order to save money, planners will only be ordered for 5th/6th grade

and not 7th/8th as it appears they are not used much by the older students. Discussed reducing recess time for 3rd and 4th grade to allow more time for reading. With the new reading programs, teachers are requesting more books. (Haggin left meeting)

#### **COMMUNICATIONS: SUPT. BAILEY**

Mr. Bailey reported on the CTE program and the change from Marketing to Information Technology. Web design will be offered the first semester and coding will be offered the second semester. Jacque Laddusaw has been chosen to attend NASA international in Florida. Elementary carpet replacement is underway and the parking lot cracks have been filled and lines have been painted by Barkley Asphalt.

#### **10. NEW BUSINESS (Continued)**

- Designate Official Newspaper: Motion was brought by Herbold, seconded by Laddusaw, to designate The Record as the official newspaper for district publications. All voted aye, motion carried.
- Pierson Sidewalk Bids: Bid notice was advertised for two weeks in The Record and only one bid was received. Motion was brought by Laddusaw, seconded by Herbold, to approve the bid from Bohle Construction for \$25,950 to replace the Pierson sidewalk and railings. Motion received three ayes, Bohle abstained.
- Bus Bids: Two bids were received for the sale of bus 88A. Motion by Bohle, seconded by Laddusaw, to approve the high bid from Huff Salvage for \$555. All voted aye, motion carried.
- Resignations: Motion was brought by Bohle, seconded by Laddusaw, to approve the resignation of Elaine Hodnefield. All voted aye, motion carried. Mr. Wiese and Mr. Bailey expressed their appreciation for Elaine's many years of dedicated service. Motion was brought by Laddusaw, seconded by Bohle, to approve the resignation of Jarrod Schott as co-head junior football coach, pending suitable replacement. All voted aye, motion carried. Motion was brought by Herbold, seconded by Bohle, to approve the resignation of Brittney Hansen as special education aide. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Herbold, to approve the resignation of Katie Rodgers as special education aide. All voted aye, motion carried.
- Contract Recommendations: Motion was brought by Bohle, seconded by Laddusaw, to approve the recommendation of a contract to Alex Brown at step 7, assigned to high school science. All voted aye, motion carried. Motion was brought by Bohle, seconded by Herbold, to approve the recommendation of a contract to Jacqueline Gibson for school nurse at step 6. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Herbold, to approve the recommendation of a contract to Morgan Mehrer for junior high volleyball. All voted aye, motion carried. Motion was brought by Laddusaw, seconded by Herbold, to approve the recommendation of a contract to Greg Conry for head junior high track. All voted aye, motion carried. Mr. Bailey discussed projected numbers for high school volleyball and requested permission to advertise for another assistant coach. Board members agreed. Motion was brought by Bohle, seconded by Laddusaw, to approve the recommendation of a contract to Jennifer Hutchinson for business manager/board secretary at a salary of \$42,000 with a review at six months. All voted aye, motion carried. The oath of office was taken by Hutchinson. Motion was brought by Herbold, seconded by Bohle, to approve a two month extension to Bollin's contract with benefits and an accrual for vacation to cover the training period, if needed and subject to availability with remote work as an option. All voted aye, motion carried.
- Ratification of Master Contract: Motion was brought by Herbold, seconded by Bohle, to ratify the master agreement with the KPEA. The articles that are still permissive subjects of bargaining will stay in the contract and the illegal articles will be moved to the employee handbook. The contract allows for aging the schedule and adding \$50.00 to the career increment for a cost of \$22,241 or .8%. All voted aye, motion carried. The cost of health insurance increases are not included in the settlement as this is an illegal subject of bargaining. The increase will be covered by the district for 17/18 and the amount depends on whether the Affordable Care Act is repealed.

- Non-Certified Salaries: Discussed prior request from secretaries to increase pay and add holiday pay. Motion was brought by Laddusaw, seconded by Bohle, to increase the entry step for secretaries by \$1.25 and add holiday pay for Labor Day, Thanksgiving, Christmas and New Year's for the two building secretaries and the superintendent's secretary, with aging of the schedule for all non-certified staff. All voted aye, motion carried.
- Approve Contract Listing: Motion was brought by Bohle, seconded by Laddusaw to approve the contract listing with the exception of the TLC contracts that will be approved at a future meeting. All voted aye, motion carried.
- NSF Check Write Offs: Motion was brought by Herbold, seconded by Bohle, to approve writing off two old NSF checks-\$35 from general and \$5 from Kingsley activity fund. All voted aye, motion carried.
- Fundraiser Request: Motion was brought by Herbold, seconded by Bohle, to approve the music department fall fund-raiser with 4 Seasons Fundraising. All voted aye, motion carried.
- EMC policy changes: Bart Boustead was present to discuss recommended changes to the cyber liability line and review other changes. Motion was brought by Laddusaw, seconded by Herbold, to approve the change in the cyber liability coverage for an additional \$185. All voted aye, motion carried.
- Banking Authorizations: Motion was brought by Laddusaw, seconded by Bohle, to amend all banking authorizations to replace Audrey Bollin with Jennifer Hutchinson, effective July 1st. All voted aye, motion carried.
- Administrative Salaries-Exempt Session 21.9: Motion was brought by Laddusaw, seconded by Herbold, to go into exempt session as allowed in section 21.9. All voted aye. Motion carried.
- Set Administrative Salaries: Motion was brought by Bohle, seconded by Laddusaw, to give Mr. Bailey and Mr. Wiese a 2% raise and allow Mr. Bailey to cash out unused vacation days up to a maximum of five per year, starting in fiscal year 2018. All voted aye, motion carried. Motion was brought by Bohle, seconded by Laddusaw, to give Mr. Harpenau a 1.2% increase for the At Risk Coordinator position. All voted aye, motion carried.

**OTHER BUSINESS:** There was no other business.

**ADJOURNMENT:** At 9:15 a.m., motion was brought by Herbold, seconded by Bohle, to adjourn the meeting. All voted aye, motion carried.

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Audrey Bollin, Board Secretary

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Matt Bubke, Board President