

**UNAPPROVED MINUTES OF  
A REGULAR MONTHLY MEETING OF**

**THE KINGSLEY-PIERSON COMMUNITY SCHOOL DISTRICT**

<p><b>SEPTEMBER 19, 2017 CONFERENCE ROOM - KINGSLEY</b></p>
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1. **CALL TO ORDER**

- The regular September meeting was called to order by President Bubke at 7:00 p.m.

2. **ROLL CALL**

- Present: Haggin, Herbold, Bohle and Laddusaw.

3. **AGENDA**

- Motion was brought by Herbold, seconded by Bohle, to approve the agenda. All voted aye, motion carried.

4. **MINUTES**

- Motion was brought by Bohle, seconded by Herbold, to approve the minutes of the August meeting. All voted aye. Motion carried.

5. **SUMMARY LIST OF BILLS**

- There was discussion on transportation reimbursements, water at the football field, light ballasts in the gym, classroom supplies, and utility bills. Motion was brought by Herbold, seconded by Laddusaw, to approve bills totaling \$71,292.96 from the general fund, \$43,195.61 from the schoolhouse fund, \$17,553.21 from the Kingsley activity fund, and \$1,263.60 from the Pierson activity fund. All voted aye. Motion carried.

6. **FINANCIAL REPORT**

- Board members were given a summary report from the CAR highlighting the changes in fund balance from each fund for the 2017 fiscal year. Board members were also updated on actual unspent balance after subtracting restricted categorical funds. Information provided is unaudited-auditors will be coming the week of October 9th. Board members were notified that the current time clock system will need to be upgraded soon as the current version is not supported by Windows 10. Motion was brought by Bohle, seconded by Laddusaw, to approve the financial report. All voted aye, motion carried.

7. **COMMUNICATIONS: Mr. Wiese**

- Mr. Wiese reported on the success of Grandparents' Day and expressed his appreciation for all of the help and support from the community. Mr. Wiese talked about various functions of JMC allowing parents to check attendance, lunch balances, grades, lesson plans, etc. Three week grade reports were out last week for grades 6-8. Mid-term reports for 3<sup>rd</sup>-5<sup>th</sup> grades will be out next week. There are 24 students out for junior high football, 8 cheerleaders and 4 managers. There are also 32 volleyball players. The annual 5<sup>th</sup> grade puberty talk will be Friday, September 29<sup>th</sup>. Mr. Wiese reviewed the FAST (Formative Assessment System) and discussed testing dates. Field trips for grades K-5 were discussed. Mr. Wiese expressed his thanks to the Panther Ball for allowing these trips to happen. A moment of silence was observed in remembrance of 9/11 and Constitution Day was observed on 9/18. Kindergarten through eighth grade will be participating in Homecoming by dressing up again. Thank you to the Booster club for providing shirts to students again. The K-4 School Mall Kickoff was held on 9/8. So far 48 students have participated. Mr. Wiese stated that he has heard good comments in regards to Lunchtime Solutions. There was some discussion on the success of after school athletics in the middle school. The new restroom in the middle school was also discussed.

8. **COMMUNICATIONS: Supt. Bailey**

- Mr. Bailey introduced new staff member Alex Brown. Mr. Brown is teaching science in the high school. Mr. Bailey discussed a request to have a representative from New Horizon give a presentation to students and parents regarding college planning. The board agreed to allow the representative to come to a future board meeting and discuss his presentation. The board will decide from there whether or not a presentation to students and parents would be scheduled. The conference is discussing the possibility of a conference-wide pool for health insurance rates. Mr. Bailey intends to provide staff count numbers to explore options to possibly lower health insurance costs. Homecoming will start on Monday, September 25. Details of the week were outlined. Count Day will be October 2<sup>nd</sup> this year.

9. **OLD BUSINESS**

- Policy Update 400 Series Second Reading: Motion was brought by Bohle, seconded by Herbold, to approve the second reading of the 400 series. All voted aye, motion carried.
- Accounts Payable Policy: Policy was written establishing a deadline of 5 P.M. on the Wednesday prior to the board meeting for current month invoice payments. Motion was brought by Bohle, seconded by Herbold, to approve the Accounts Payable policy as written. All voted aye, motion carried. A copy of the policy will be included with vendor payments.

10. **NEW BUSINESS**

- Review and Canvass Official Report of Past Election: Official results from the September 12, 2017 election are: Kate Pratt, 160 votes; Jason Collins, 107 votes; Blake Laddusaw, 104 votes and three scattered votes. Newly elected board members were given an open meetings/records book from Plymouth County.

11. **OTHER BUSINESS**

- Outgoing board members Bohle and Laddusaw were recognized.

12. **ADJOURNMENT**

- At 7:51 p.m., a motion was brought by Bohle, seconded by Laddusaw, to adjourn the retiring board. All voted aye, motion carried.

**NEW BOARD**

1. **CALL TO ORDER-ORGANIZATIONAL MEETING**

- The meeting of the new board was called to order at 7:54 p.m. by temporary chairperson, Scott Bailey. The oath of office was taken by newly elected members Pratt and Collins. A nomination and a second were given for Matt Bubke to serve as president. There were four ayes and Bubke abstained. A nomination and a second were given for Angela Haggin as vice-president. There were four ayes and Haggin abstained. The oath of office was given to President Bubke and Vice-President Haggin. Motion was brought by Pratt, seconded by Herbold, to set the meeting date, time, place as second Monday of the month at 7:00 p.m. in the Kingsley school conference room. All voted aye, motion carried. Motion was brought by Herbold, seconded by Pratt, to appoint Jennifer Hutchinson, treasurer, Matt Bubke, president, Angela Haggin, vice-president and Scott Bailey, Superintendent as check signers on all accounts as well as Rob Wiese, check signer on both activity accounts. All voted aye, motion carried.

2. **NEW BUSINESS**

- Delegate to IASB Convention, Convention Attendees: Discussed whether anyone was interested in attending the IASB convention in November and whether anyone wanted to attend the delegate assembly. Haggin volunteered to be the delegate. All members indicated they were interested in attending at least one day of the convention.
- Contract Recommendation: Motion was brought by Collins, seconded by Herbold, to approve the recommendation of a contract to Morgan Reinking for High School Wrestling Cheer Sponsor. All voted aye, motion carried.

- Teacher Quality Funds Committee Recommendation: Motion was brought by Herbold, seconded by Pratt, to approve the recommendation of the teacher quality committee that the additional contract day be paid out of the professional development funds. All voted aye, motion carried.
- Facility Projects: Mr. Bailey updated the board on the water claim from damage caused on August 28<sup>th</sup>. As there have been two recent water issues, the board has requested that Mr. Bailey contact Beelner's about inspections available to identify other possible areas of concern. ISFIS has sent notification that MidAmerican may decrease or eliminate rebates related to LED lighting. The board granted Mr. Bailey permission to research costs and rebates related to upgrading to LED lighting prior to the possible expiration of the rebates. Mr. Bailey would like to obtain bids to replace the blue van. Mr. Bailey also updated the new board members on previously discussed facility projects. A fall work weekend was suggested to spruce up the grounds prior to the winter season.
- SBRC Request for Allowable Growth-Special Education Deficit: Motion was brought by Collins, seconded by Pratt, to approve requesting allowable growth in the amount of \$7,783.92 for the 2016/2017 special education deficit. All voted aye, motion carried.
- Fund Raiser Requests: Motion was brought by Pratt, seconded by Herbold, to approve the student council charging admissions at the Homecoming dance on Saturday night. All voted aye, motion carried. Motion was brought by Pratt, seconded by Herbold to approve the student council tailgate that was held at the football game on September 15. This was board approved after the event due to the late meeting this month. All voted aye, motion carried.

### 3. OTHER BUSINESS

- Mr. Bailey welcomed new members Pratt and Collins.

4. **ADJOURNMENT**: At 8:38 p.m., motion was brought by Herbold, seconded by Pratt, to adjourn. All voted aye, motion carried.

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Jennifer Hutchinson, Board Secretary

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Matt Bubke, Board President